

AL-FARABI KAZAKH NATIONAL UNIVERSITY

## **Editorial policy of the journal**

«Journal of Mathematics, Mechanics and Computer Science»

Almaty, 2020

## **1. General information about the journal**

Journal of Mathematics, Mechanics and Computer Science was founded in 1992. The founder and publisher of the journal is the Al-Farabi Kazakh National University. The journal has developed and approved cover and title pages with an indication of the institution, imprint of the issue, ISSN, eISSN, editorial board, editorial policy, publication ethics and website.

The journal published 4 times a year.

The journal indexed by the Kazakhstan Citation Base (KazBC) of JSC National Center for State Scientific and Technical Expertise (NCSTE).

Journal articles registered in the CrossRef database and each author's article must be assigned a DOI - a digital object identifier that is used to provide a citation, reference and output to electronic documents.

The journal also placed in the Scientific Electronic Library elibrary.ru in open access for readers and is included in the analytical database "Russian Science Citation Index" (RSCI).

The editorial board of the journal includes leading Kazakhstani and foreign scientists.

The journal follows the policy of information openness and accessibility of authors' publications, articles are posted on the journal's website in three languages in full-text access.

### **1.1 Aims and Objectives**

2 **The goals of the journal are** to acquaint with scientific achievements in the field of mathematics, mechanics and information technology of researchers, as well as to publish the achievements of authors collaborating with the scientific community.

#### **3 The objectives of the journal:**

4 - Publication of an article in all areas of mathematics, mechanics and information technology;

5 - Coverage of new scientific results of fundamental, applied, innovative research carried out in different regions of Kazakhstan and abroad in the field of mathematics, mechanics and information technology;

6 - Reflection of the results of scientific research of Kazakh and foreign authors in the world educational community through the inclusion of the journal in the world, international databases of journals and articles;

7 - Creation of an environment of openness and accessibility for discussion of the results of scientific research of young scientists.

### **1.2 Thematic areas of the journal**

#### **Thematic directions of the journal**

Journal of Mathematics, Mechanics and Computer Science publishes scientific articles on the most relevant sections of mathematics, mechanics and informatics, as well as brief reports on conferences held at the Faculty of Mechanics and Mathematics of Al-Farabi KazNU, and information on mathematical life in the country and abroad.

The journal publishes original articles on specific scientific issues in all major thematic areas of theoretical and applied research, such as:

- Algebra, logic, geometry.
- Mathematical analysis.
- Function theory, functional analysis.
- Differential equations.

- Mathematical statistics.
- Optimal control, number theory.
- Mathematical logic. Algorithm theory.
- Computational mathematics.
- Theoretical mechanics.
- Applied mechanics and motion control.
- Hydrodynamics. Aeromechanics.
- Gas and wave dynamics.
- Theory of elasticity. Plasticity theory.
- Robotics.
- Computer science and information systems.
- Cybernetics. Programming.
- Computing equipment.
- Artificial intelligence.

\* The author(s) of the manuscript approved for publication in the journal are obliged to pay for publication in accordance with the approved price list for publication in the scientific journals of al-Farabi KazNU. According to the approved price list, *payment for publication is 500 tenge per page*. In exceptional cases, if there are other sources of funding for the journal series, authors may be fully or partially exempted from payment for the publication of the article.

A receipt for payment for publication in pdf format is sent by the author(s) to the e-mail address of the editorial office of the journal.

## **2. The conditions of publishing the manuscript**

### **Terms of publication of the manuscript**

Journal of Mathematics, Mechanics and Computer Science is issued at a frequency of 4 times a year in a network (electronic) format in the following terms of the journal's issues: the first issue is released until March 20 of the current year, the second issue - until June 20; the third issue - until September 20 and the fourth issue - until December 20.

For publication in the Journal of Mathematics, Mechanics and Computer Science are accepted previously unpublished by the author (authors) articles in Kazakh, Russian or English, which correspond to the thematic areas of the journal and are designed strictly according to the requirements of the manuscript format.

In scientific articles of the journal, the abstract, keywords and information about the authors must be indicated, including the following information - names, affiliations, countries, and addresses of the author(s) of the publication, indicating the main author, which is the first author in the list of authors, and the author for correspondence is indicated with the sign (\*).

The manuscript of a scientific article submitted to the editorial board by the author for correspondence (determined from the number of the author's collective of the manuscript if there are two or more coauthors) at least two months before the next issue of the journal published. By the publication of a manuscript volume received in the magazine (without names, information about the authors, abstracts, keywords, bibliography) is not less than 1 500 words and not more than 7 000 words.

The manuscript must be uploaded via the electronic platform by the author for correspondence, indicating all the methodological articles and its authors. An article by same author (prepared individually or in co-authorship) may be published in the journal no more than once during a calendar year.

Authors must submit to the editorial office an original work that has not previously been published in other publications (in print, electronic and other open sources). The authors are responsible for the reliability, novelty, and evidence of the research results. It is a step races with the discretion of the

manuscript Editorial Board and reviewer of Journal of Mathematics, Mechanics and Computer Science, as well as after its publication, the authors undertake not to submit this manuscript for consideration for publication in another edition.

At the stages of working with a manuscript, communication between the editorial office, the author for correspondence and reviewers is carried out via the electronic (online) platform OJS, and in exceptional cases - via e-mail.

The editorial board of the journal considers the manuscripts received from the author/authors, organizes their peer review and decides on publication or refusal to publish within two months from the date of receipt of the manuscript through the electronic platform.

The author(s) of the manuscript approved for publication in the journal are obliged to pay for publication in accordance with the approved price list for publication in scientific journals of Al-Farabi KazNU. A receipt for payment for publication in pdf format sent by the author (s) to the e-mail address of the editorial office of the journal.

### **Borrowing and plagiarism**

Editorial board of Journal of Mathematics, Mechanics and Computer Science at the races with the discretion of the manuscript for compliance with formal requirements (manuscript design) also checks for the presence of text in the manuscript borrowed by the system to check plagiarism, access to which is provided by subscription or university on the basis of a national subscription.

Only original manuscripts and / or those manuscripts in which, according to the results of checking by the anti-plagiarism system, originality is more than 75 % are sent for further review. If the manuscript does not meet the design requirements of the journal and is not an original work based on the results of the plagiarism check , the manuscript is returned to the author for correspondence for making the appropriate changes and re-sending the manuscript for review by the editorial board through the electronic platform of the journal.

If the authors used works, articles, provisions, or quotes and statements of other researchers when writing the manuscript, then they must necessarily refer to the works of these scientists and correctly format the quoted text. Plagiarism seems to be an unethical act that violates the principles of the Code of Ethics of the scientist of the Kazakh National University and is unacceptable in the Journal of Mathematics, Mechanics and Computer Science.

Persons participating in the publishing process, in particular members of the editorial board of the Journal of Mathematics, Mechanics and Computer Science, in order to ensure high quality of scientific publications, in order to avoid unfair practices in publishing activities, such as the use of inaccurate information, falsification of data, etc., to ensure the recognition of scientific achievements by the society, undertake to comply with the principles, standards and norms of scientific ethics adopted by the international community and at the KazNU, as well as take measures to prevent such violations.

Members of the editorial board of the Journal of Mathematics, Mechanics and Computer Science undertake not to violate the authors, members of the editorial board, reviewers of the principles, standards and norms of scientific ethics adopted by the international community and at KazNU.

In the event of violations of the principles, standards and norms of scientific ethics adopted by the international community and at the KazNU, the editorial board of the journal undertakes to act in accordance with the "Ethics of publication for scientific journals of KazNU", the Code of Ethics of the scientist KazNU named after al-Farabi and the Standards of the Publication Ethics Committee (COPE).

If the article published in the Journal of Mathematics, Mechanics and Computer Science, was discovered a demonstrable fact (s) violation of the principles, standards and norms of scientific ethics, the editorial board is committed to remove the article from the room in which it was published and magazine's Web site (exercise retraction articles) with the obligatory indication of specific violations

by the author (s) of the principles, standards and norms of scientific ethics and place the corresponding announcement in the next issue of the journal.

The author (s) of the article, in which a provable fact of violation of the principles, standards and norms of scientific ethics was discovered, do not burst into submitting articles to the Journal of Mathematics, Mechanics and Computer Science and in other scientific journals published by KazNU within the next 3 calendar years from the date of revealing the fact (s) of violation of the principles, standards and norms of scientific ethics.

### **Review process**

The manuscripts received by the editorial office of the journal and meeting the formal requirements, design requirements and the indicator of originality based on verification through the plagiarism checker system, sent for further review without fail.

If the author (s) of the manuscript there is a conflict of interest with other scientists (s) shall (s) indicate the existence of such a conflict of interest in the accompanying letter, in order to avoid this direction manuscript specified scientist (reviewer) and biased assessments of the manuscript.

In the Journal of Mathematics, Mechanics and Computer Science two-way-blind "review, carried out by at least two academics have PhD degree, Doctor of Science, Doctor and philosophy (PhD) and scientific research specialization in the subject of the peer-reviewed manuscripts.

Reviewing carried out confidentially: the manuscript of the article is sent to reviewers via the electronic platform of the journal without specifying information about the authors. Reviewers are required to have a clear, objective and reasoned assessment of the compliance of the manuscript with the main scientific criteria, as well as its quality of significance.

After receiving opinions from reviewers holes first editor sends them to the author for correspondence without data reviewers to respond to comments, make appropriate changes and re-send the manuscript through an electronic platform. Author (s) without explanation, refuse to respond to comments, make changes to the manuscript and its resending to the Journal of Mathematics, Mechanics and Computer Science.

After answering to all the comments, making changes in the manuscript to eliminate the comments of reviewers and re-sending it to the editor of the journal, Science Editor send all materials to the reviewer for the re- of the review.

The manuscript, which has positively s conclusion from the two reviewers and editor in chief, it is recommended for publication in the Journal of Mathematics, Mechanics and Computer Science according to the order of their acceptance for publication. Manuscripts approved by the editorial board are transferred to the executive secretary to form the issue of the journal.

If one of the referees has given a positive opinion on the manuscript, and the second - is negative, the manuscript directs the scientific editor of the third mu reviewer or a member in the editorial board, is an expert on the subject of the manuscript. In the case of a third reviewer or a member of the Editorial Board of a positive conclusion decision on acceptance/rejection of the script accepts a scientific first editor of the journal «Bulletin KazNU. Series Mathematics, Mechanics, Informatics».

In the case of two negative reviews first, the manuscript is rejected from publication in the journal.

The materials of articles rejected by the editorial board based on the results of peer review are not used by the editorial board for their own purposes. The editor or executive secretary notifies the author for correspondence about the refusal to publish, and sends the opinions of the reviewers.

The manuscript reviews are stored for three years in electronic format on the journal's electronic platform.

Term review shall be appointed responsible for the article and the editor of the term of consideration of the manuscript reviewers is not more than two month from the date of dispatch of the material reviewer am.

### **Free access policy and archiving**

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Besides, the website of the journal provides the necessary information for authors and readers about the activities of the journal: conditions of publication, rules for registration and submission of manuscripts to the journal, the procedure for forming the journal and reviewing manuscripts, publication ethics, information about the editorial board, contact details of the scientific editor and executive secretary.

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These and other norms of behavior of participants in the publication process, namely the principles, norms and standards of conduct for authors, members of the editorial board, publisher and reviewers, are based on the Ethics of Publication for Scientific Journals of Al-Farabi KazNU.

### **Publication ethics**

Members of the editorial board of the Journal of Mathematics, Mechanics and Computer Science in its professional activities adhere to the principles and norms of Publishing Ethics for Scientific Journals of Al-Farabi KazNU. The publication ethics was developed in accordance with the international publication ethical standard of the [Committee on Publication Ethics \(COPE\)](#), as well as the [Ethical Principles for the publication of Scopus \(Elsevier\) journals](#), the Code of Ethics of the Scientist of Al-Farabi KazNU.

Publication ethics establish the norms, principles and standards of ethical behavior for editors, reviewers and authors, measures to identify conflicts of interest, unethical behavior, instructions for the withdrawal (retraction), correction and refutation of the article.

All participants in the publication process, namely, each author, scientific editor, reviewer, executive secretary, members of the editorial board of the Journal of Mathematics, Mechanics and Computer Science must unconditionally adhere to the principles, norms and standards of publication ethics. Compliance with ethical principles is important both to ensure and maintain the quality of a scientific journal, as well as to create trust and respect between the participants in the publication process.

The actions of authors, editors or publishers, in the case of an independent submission of a review of their own articles, in the case of contractual and false review, in the conditions of resorting to agency services to publish the results of scientific research, false authorship, falsification and fabrication of research results, publication of unreliable pseudo-scientific texts, transferring manuscripts of articles to other publications without the permission of the authors, transferring materials of authors to third parties, conditions when copyright and confidentiality principles of editorial processes are violated, in case of manipulation with citation, plagiarism is considered unethical behavior.

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*Equality of all authors.* The members of the editorial board are responsible for deciding whether to publish materials submitted by the authors in the journal. Editorial board members are expected to rate manuscripts for their intellectual content, regardless of race, gender, sexual orientation, religious belief, ethnicity, citizenship, authors' political views, or commercial considerations.

*Making a decision to publish the manuscript.* The decision on which of the articles submitted to the editorial office should be published is made by the editorial board of the journal, based on the results of checks for compliance with the requirements for formatting, plagiarism, and based on the results of scientific review. The editorial board is guided by the journal's policy and publication ethics, does not allow publication of articles with signs of plagiarism, violations of the principles, standards and norms of scientific ethics and copyright infringement when deciding to publish a manuscript.

The members of the editorial board are responsible for the publication of articles with known signs of unethical behavior, plagiarism, self-plagiarism, excessive self-citation by authors, conflicts of interest.

If the principles of publication and/or scientific ethics have been violated, the scientific editor of the journal, based on the decision of the editorial board, must retract the publication. Articles can be withdrawn by the author (s) or the editors of the journal. The editorial board carries out the withdrawal (retraction) of published articles in case of violation of publication and/or scientific ethics, based on the recommendations of COPE. An article is withdrawn/withdrawn (retracted) in the event of:

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- discovery of the fact of publication of the manuscript in another edition before its publication in the "Journal of Mathematics, Mechanics and Computer Science";
- detection of plagiarism in the article, including the borrowing of figures, graphs, tables, etc.
- the presence in the article of gross errors that can negatively affect other scientists and their research, for example, a miscalculation or an experimental error;
- the appearance of claims about copyright for the article or its individual parts by third parties;
- the presence in the article of information that contradicts the principles, standards and norms of publication and/or scientific ethics.

In such cases above, the editorial board of the journal conducts a check, according to the results of which the article can be withdrawn/withdrawn (retracted) from publication. For this, an act of retraction of the article from publication is drawn up, which is confirmed and signed by the scientific editor. A copy of the act is sent to the author for correspondence of the article.

After that, on the journal's website, the article is marked as tragic, indicating the reasons. The editorial board publishes information about the withdrawal (retraction) of the article on the main page of the journal's website and places the information, after the procedure of withdrawal (retraction) of the article, in the subsequent issue of the journal.

Editorial office of the Journal of Mathematics, Mechanics and Computer Science responsibly, objectively and carefully examines all substantiated appeals regarding violations found in published issues.

The editors consider it the responsibility and obligation of the authors and reviewers to inform the editors as quickly as possible about the errors and violations that they have identified after the publication of the material.

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If the reviewers, scientific editor, member (s) of the editorial board of the journal have doubts about the authenticity and reliability of the research results, the author (s) must provide additional materials to confirm the results or facts presented in the manuscript.

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